



**“In correspondence with”**  
**Minister of education and science**  
**of the Republic of Tajikistan**  
\_\_\_\_\_ **N. Said**  
\_\_\_\_\_ **2019**

**“Confirmed” by**  
**Minister of industry and new**  
**technologies of the**  
**Republic of Tajikistan**  
\_\_\_\_\_ **Z. Faizullozoda**  
\_\_\_\_\_ **2019**

## **CHARTER OF THE STATE EDUCATION INSTITUTE OF THE TECHNOLOGICAL UNIVERSITY OF TAJIKISTAN**

### **I. GENERAL POSITION**

1. State Institute of Education of Technological University of Tajikistan now university established by the decision of the Council of Ministers of the Republic of Tajikistan, №207 September 20, 1990 year.

2. April 5, 1991 year the Ministry of Education of the Ministry of Education and the Ministry of Education of the Republic of Tajikistan Technological University of Tajikistan transformed.

3. Ministry of Education of the Republic of Tajikistan №80 of 19 February 1993 year Ministry of Industry of the Republic of Tajikistan now Ministry of Industry and New Technologies of the Republic of Tajikistan The Republic of Tajikistan is implemented.

4. Technological University of Tajikistan a legal institution of non-profit legal entity it is activity is provided by budgetary and extra-budgetary resources, as well as other sources not prohibited by law.

5. Under the seal the University is represented in the state and Russian language including the state Emblem of the Republic of Tajikistan.

6. In accordance with the requirements of the civil code of the Republic of Tajikistan as a legal entity with independent balance it is quote and a trademark in banks and credit institution of the Republic of Tajikistan.

7. University programs based on the state educational standards and bad professional education from higher education institution related to the fields of education and vocational training in accordance with the goals and regulations of higher education and vocational education, the technical will be implemented in these area.

8. The University is also a leading center of science and methodology.

9. Relationship of the University with the Ministry of Industry and new Technologies of the Republic of Tajikistan and the requirements of the current legislation including Paragraph 5 subparagraph “3” paragraph 69 of the Ministry of Industry and new Technologies of the Republic of Tajikistan will be established.

10. The Ministry of Industry and new Technologies of the Republic of Tajikistan with the concurrent approval of the Government of the Republic of Tajikistan has the right to conduct international humanitarian and foreign economic activities in the territory of the Republic of Tajikistan.

11. Activities of the university according to the constitution of the Republic of Tajikistan on higher education and better professional education institutions of the Republic of Tajikistan vocational Education of the Republic of Tajikistan Model regulations or organizing the Educational process in higher Educational institution of conflict Education credit system of the Republic of Tajikistan of regulations and order of President of the Republic of Tajikistan Decree of Government of the Republic of Tajikistan also the laws of the Republic of Tajikistan on anti-corruption of consumers in the technology of the state program of innovative development of the Republic of Tajikistan for 2011-2020 Provision of the Ministry of Industry and New Technologies of the Republic of Tajikistan and additions from 13 April 2015 to 30 April 2014 the amendments and additions from 03 March 2016 and from 29 September 2017 will be the other regulations of the Ministry of Industry and Technology charter of the Republic Ministry of Industry and Technology and Science of the Republic of Tajikistan.

12. Execution of Internal acts of the University is accordance with the development Character and the regulation of the current activity directions of all the staff of the management of the staff.

13. University is obligatory for technical and support staff and students. The University is responsible for its time generation money with the invention.

#### **14. Official name of the University**

In Tajik-Донишгоҳи Технологии Тоҷикистон (ДТТ).

In Russian- Технологический Университет Таджикистана (ТУТ).

In English – Technological University of Tajikistan (TUT).

#### **15. University legal address**

734061 Republic of Tajikistan, city Dushanbe, N. Qaraboev street 63/3.

Number (992-37) 234-79-87, Fax: (992-37)234-79-88.

E-mail: [rector@tut.tj](mailto:rector@tut.tj), web: [www.tut.tj](http://www.tut.tj)

II. Direction and activities of the university

## **II. AREAS OF ACTIVITY, STRUCTURE, TASKS AND RIGHTS OF THE UNIVERSITY**

16. The university will carry out academic activities related to graduation tends and directions of the basis of a license for the right to conduct talented activity and a certificate of state accreditation issued by the State regulations in the field of Education for the period of 5 years.

17. The university prepares specialists in the field of specialization and certain training for a bachelor degree, a doctorate in philosophy (Ph.D.) and degree.

18. The university is a multi - level university of higher education. It implements vocational education and training programs in higher educational institutions on a wide range of specialties.

19. University in accordance with the state standards of higher professional educational prepares specialists in various fields of science and technology in engineering design and economics.

20. University graduation diploma in line with the state diploma which has the official symbol affixed with the stamp.

21. The university provides family professional with advanced training and retraining certificates which are certified with a stamp of university.

22. University parks, parks innovation centers, centers for scientific and production services and short-term fee for training courses.

23. The university will work to improve the professional knowledge and skills of students and meet the needs of the graduates in the open labor market.

24. To university belongs: Institutions and Academies, Branch offices colleges, high schools, universities, departments, libraries, museums, medical dormitories and general nutrition points.

25. The university is independent in identifying and forming its own structure and in addition to licensing, pursuing educational activities, as well as educational programs of elementary and secondary vocational education institutions.

26. The list of Structural subdivisions is defined by the decision of the scientists and approved by the rector of the university in coordination with the Ministry of Education and Science of the Republic of Tajikistan and the Ministry of Education and Science of the Republic of Tajikistan.

**27. The following institutions are also active in the structure of the university:**

- The Kulob institutions of Technology and innovation Management.
- The Isfara institute was founded on 24 May, 2012 year.
- Dushanbe Gymnasium was founded on July 24, 2013 year by a degree of a junior scientists.

28. In the structure of the university by the decision of the University's scientists, the dissertation councils of the methodological sciences, scientific-methodological associations of the alumni as well as a creation of funds.

29. The scope of authority is to define and implement the structural units of university with this statues and regulations, which are approved by the order of the rector of the university, as well as the existing legal acts.

30. Relations of the university with the structural divisions within the present character and the current laws of the republic.

31. To the position of head and main meeting of the University.

- The director and deputy director of the Kulob city Institute of Technology and innovation Management and the branch of the University in Isfara in accordance with the

requirements of paragraph 16 of the Regulation of the Ministry of Industry and New Technology and science of the Republic of Tajikistan on the basis of the rector of the Technological University of Tajikistan appointed and dismissed by the Industry and New Technology of the Republic of Tajikistan have at least 5 years of experience in supervising scientific and methodological areas, as well as candidate of Technical and Economic Sciences.

Educational, scientific-production and other real estate assets Non-cash from own funds, authorized bodies or financial assistance other persons obtained within the limits of the current legislation. and through the State Committee on Investments and Property Management Government of the Republic of Tajikistan in compliance with the Law of the Republic of Tajikistan "On the storm." rent in the Republic of Tajikistan";

- for the effective use of the intellectual abilities of the teaching staff different types of motivation as well as staff and students establishes:

- independently working with Internet service providers concludes a contract;

-Consider the site of the University and comply with applicable laws define it independently;

- for repairs and construction works, reconstruction of fixed assets develops projects, estimates and finances, in accordance with the procedure It has been approved by the relevant organizations and approved by the quality of the customer or performer of the work is:

- following the law of the Republic of Tajikistan "On Education" and other proposals .Normative and legal acts, by the decision of the University Academic Council, will be passed on

mandate additional benefits and provide them with essential supplies builds;

- the founder of the publications is "Fanovar" and "The message of Tajik Technological University-

"may also be the founder of this Charter in accordance with current legislation Other media:

- In the process of promoting the activity of teaching technology and modern methods develops and introduces electronic, distance and open learning;

- implementation of the decisions of the Academic Council and the orders of the Rector of the University;

in academic matters and other activities of the University for the staff personal structure is mandatory. provides:

- to solve economic, social, labor protection and sanitation issues Occupational Safety and Health with the University Trade Unions Committee sign the collective letter;

-by own wish to associations, associations and public organizations  
The purpose of education, science and culture development is united:  
- accept orders and orders that do not contradict the current legislation;  
performs;

- in accordance with current legislation, the present Charter and collective contract are in force.

initiative of public organizations - trade unions of teachers and students, an organization support youth and other organizations.

The University Rector according to the employment agreement, who have experience in teaching, scientific and methodical management;

- Senior staff of the University - appointed and dismissed by the University Rector according to employment contracts;

-in vacant positions of the University - appointed and dismissed by the Rector of the University, taking into account the results of the Contest and the decision of the Academic Council of the University;

32.Vice-deans of the University Faculty - appointed and dismissed by the Rector of the University upon the recommendation of the Dean of the Faculty and the agreement of the Deputy Rector of the University on the basis of an employment contract.

33.The activity of the heads of branches and representations of the University is carried out in accordance with the requirements of Article 27, Part 4, Paragraph 3 of the Law of the Republic of Tajikistan "On state registration of legal entities and individual entrepreneurs" within the "Authorization" issued by the Rector.

#### **34.PRINCIPLE**

#### **TASKS**

-development and adoption of the University Charter in the Academic Council, after approval by the Ministry of Education and Science of the Republic of Tajikistan, and its approval by the Ministry of Industry and New Technologies of the Republic of Tajikistan;

- the satisfaction of the individual's needs in intellectual, cultural and moral development through postgraduate and higher education;

- Ensuring compliance with licensing requirements for educational activities;

- to approve the curricula, annual study plans and classes;

- introducing active methods of teaching in the educational process; - carrying out distance, final and final attestation of students, ensuring the quality control of education;

- ensuring implementation of modern educational technologies;

- introduction of training, retraining and advanced training of research and teaching staff and other senior higher education institutions;

- provision of inventory, storage and storage of goods and other educational equipment;

- to take measures for attraction of additional sources and additional sources of material and financial support in connection with realization of the statutory activity of the university in compliance with the legislation of the Republic of Tajikistan;

- promotion and promotion of healthy lifestyles, compliance with hygienic and safety

standards for staff and students;  
- development of science on the basis of scientific researches and ensuring the creative activity of scientific and teaching staff, the use of results obtained in the process of education and production;  
- formation and development of students' self-consciousness, national pride, patriotism, civic honor, intellectual, intellectual and working abilities in

- realization secondary and higher vocational education institutions on the right choice of profession and institutions of higher vocational education for higher education;  
- Preparation and submission of statistical reports within a specified period of time;  
- strengthening of material and technical base of the university, its provision with modern educational equipment and supplies in accordance with the normative requirements;  
- to take measures to improve the working conditions of the medical centers and catering;  
- to create favorable conditions for the faculty, staff and administration of the university;  
- Organization and carrying out certification of the teaching staff once every three years;  
- protection and enhancement of national, moral, cultural, scientific, rituals, traditions and crafts;

- strengthening the level of moral values, improving the level of science, education and culture;

- Provision of favorable conditions for the organization and conduction of educational, industrial and pre-graduate training;

- development of budgetary, innovative projects and their implementation in the process of education, science and production;

- Research of theoretical and fundamental issues;

- development of monographs, textbooks and manuals;

To carry out active work with scientific and scientific character;

- presentation and implementation of the thematic state projects in the sphere of education, science, production and development of innovative technologies;

- Implementation of the innovative and communication technologies in the development of science and production;

- Identifying the list of areas and specializations to be studied, preparing and submitting a plan for admission of students for full-time and distance education to the appropriate authorities for approval;

- perform other functions arising from the present Statute and other regulatory legal acts;

### **35. RIGHTS AND RESPONSIBILITIES OF THE UNIVERSITY**

- According to the Laws of the Republic of Tajikistan "On Education", "On Higher Vocational Education and Postgraduate Education", "Model Regulations on Higher Education Institutions of the Republic of Tajikistan", "Regulations on Credit Education System in Educational Institutions". · determine the organizational and managerial structure of the Republic of Tajikistan;

- independently defines the structure and adopts it in the Academic Council, submits it for approval to the Ministry of Industry and New Technologies of the Republic of

Tajikistan after consultation with the Ministry of Education and Science of the Republic of Tajikistan; - Confirms the internal regulations of the university; - independently and in accordance with the current legislation of the Republic of Tajikistan and the present Charter appoint and dismiss personnel, including governing bodies of the structural subdivisions - departments, divisions, sectors, scientific and teaching staff and specialists on the basis of labor agreement (contract); • Conduct educational, scientific, financial, production and economic activities and dispose of property and funds;

accepts, extends and restores students and doctoral students in accordance with the requirements of the Quarterly Law;

- Determine the course of study for each specialty and the timing of its implementation;
- draw up admission plans for all specialties and forms of study identified by “License”;
- concludes contracts with legal and physical persons on training and retraining of specialists and research and teaching staff, including tuition fees;
- Establishes, in the prescribed manner, Dissertation Councils for the Protection of Candidate's dissertations (Dr. PhD) and Doctor (Doctor Habilat);
- Draws up the job schedule in accordance with the requirements of the quad-normative legal acts and the present Charter;
- independently, in accordance with the Fourth Law, arrange for social protection funds for students, staff and veterans, as well as professional development of the University and research staff, and determines the amount of payments to these funds;
- Licensing for establishment of new directions, directions and specialties in accordance with general rules;
- independently determines and approves the number and range of job duties of all employees and their salaries, depending on the amount of work and opportunities available;
- independently, depending on the amount of work and opportunities available within the Salaries Fund - establishes and approves the staff schedule, staff and salaries of the University staff, including teaching staff and other staff;
- independently determines and uses directions and order of utilization of means, coming from the budget and non-budgetary sources, taking into account the share of wages;
- Determines the internal privileges of the faculty for the posts of professors, associate professors and other research and educational staff;
- independently determines and provides the amount of non-cash salary of employees;
- defines the scope of activities of scientific and teaching staff in accordance with the provisions of the Labor Code of the Republic of Tajikistan;
- within the requirements of quadripartite and space legislation, introduces modern forms and methods of education, science, finance and economics, prepares specialists of different levels (bachelor, master, doctoral philosophy (Ph. d) and doctor) ;
- Publishing books and study guides, scientific and educational-methodical literature, propaganda leaflets, periodicals and magazines;

- To satisfy the needs of the economy of the republic in cooperation with the Ministry of Industry and New Technologies of the Republic of Tajikistan and the Ministry of Education and Science of the Republic of Tajikistan have developed programs and plans of training in accordance with the State Standards of Higher Education and Postgraduate Education; provides confirmation;
- identifies and implements new and effective ways of organizing the educational process, scientific and research and research studies.

36. University establishes, transforms and liquidates structural units in coordination with the Ministry of Industry and New Technologies of the Republic of Tajikistan

and the Ministry of Education and Science of the Republic of Tajikistan Changes to the University's Charter

### **37. RESPONSIBILITIES OF THE UNIVERSITY:**

University is responsible for:

- for the performance of official duties;
- for the implementation of the curriculum and training schedules educational programs;
- for improving the level and quality of education of graduates;
- for the protection of the rights and dignity of students and staff;
- for completing professional level of professors and other employees;
- for organization and conducting education process, using new technologies and innovative methods of education;
- for increasing the quality of specialists preparation in accordance with labour market requirement.

### **III. SELF-MANAGEMENT AND ACADEMIC LIBERTIES OF THE UNIVERSITY**

38. Self-management and academic liberties is a complex of university responsibilities and the most important of organization of study process.

It exactly gives opportunity to university and develops knowledge of students and leads additional methods of education;

39. The university conducts its educational, financial and others independently.

40. The university can use partly or completely the distant program of study which is adopted by state structure bodies of education of the country.

41. The university can realize educational activity in accordance with State Standards for educational enterprises of by Charter and legislative of the Republic of Tajikistan.

42. The scientific staff of the university in conduction of study activity, scientific, method of study independently uses necessary information.

43. The university gives academic liberties to its professors and employees for conducting scientific educational activity.

### **44. ACADEMIC LIBERTIES OF THE UNIVERSITY:**

- democratization conducting and management of study process, scientific and research activities, organizational and education;
- provision united communication in education and science;



- provision of following and realization of legislative of the Republic of Tajikistan and consolidation of labour discipline.

#### **IV. EDUCATIONAL AND METHODIC ACTIVITY OF THE UNIVERSITY**

45. Organization and conducting of education process at the university is realised by the Department of management of study process by leadership of the first vice-rector on education.

46. The study process at the University is realised in accordance with requirement of credit type of education inside the state Standards of higher and professional education after higher schools in fulltime and part time forms of education.

47. The university realises study on degrees of bachelor, magister, philosophy doctor(Ph.D.) and doctor on speciality.

48. Labor requirement of study subjects and choice ones is defined by Scientific council of the university and program of the Ministry of education and sciences of the Republic of Tajikistan.

49. Labor requirement of study at the university is defined by hour credits.

**-bachelor – 240 credits;**

**-magister – 120 credits;**

**-philosophy doctor – 180 credits.**

Every periods of study for one credit – 24 hours with duration of 50 minutes.

50. For students of daytime study twice a year holiday with duration 7 – 10 weeks are defined.

#### **51. The following types of lessons are realized:**

- theoretical(lecture), practical and laboratory, consulting, seminars, individual works, individual works by management of lecturer, control works, practice, report works, projecting, diploma projects and graduation projects.

52. The major language of study is the State language, but Russian and English are also used.

53. The university prepares and confirms the basic, working, individual study programs and schedule of the lessons.

54. The university prepares organizes study programs with purpose process of education, methods and educational means.

55. The content of study is defined by Scientific council of the university and confirmed by the Ministry of education and sciences of the Republic of Tajikistan..

56. The university prepares and confirms the schedule for provision of individual study of students, as well as at the faculty for distant study.

57. The major period of study at the university is defined one year.

58. The educational year consists of two semesters and is finished with sessions of distant tests and final exams.

59. The result of learning of study programs of every subjects by students is expressed with letters A(A,A-), B(B+,B,B-), C(C+,C,C-), D(D,D -) and F(Fx,F).

60. Fonts for use in the University an assessment of student's educational activity and a final assessment of his Uses a system of score-rating for 100 children.

61. The university has minimum score scores to obtain positive marks from specific subjects depending on the amount of their mechanization according to the induction system -

a rating of 100 children was set at least 50%.

62. A student who fails his or her grade in the University Appeals Commission with the application only examines the validity of examinations.

63. The student's application is based on the Regulation on the Credit System of Education.

The system of higher professional education in the Republic of Tajikistan the moment of the announcement of the results of the final exam will be considered.

64. The Commission shall evaluate the application of the student, taking into account its conformity  
make decisions on the need for appeal in this Regulation  
it seems.

65. Students with one to three academic subjects with an academic credit minimum their GPA at the end of each semester of study  
Decrease, regardless of the type of education, with the payment of a loan for each credit modules  
they re-evaluate and fail the test before they've achieved enough points.

66. Transfer from one course to another course by the order of the rector of the university until the beginning of the new school year, signed only against the student provided that the total GPA of paragraph 56 is out of line  
"Regulation of Credit Education System in Higher Education Institutions The Republic of Tajikistan for the first course needs from 1.67 and for the second course of 1.75  
not less than 2.0 for the third and fourth courses.

67. Student knowledge, skills and abilities according to requirements of credit system education in education papers (exam paper, test sheet, leaflet) exam, academic transcript, diploma supplement and other the documentation is recorded.

68. University studies after final attestation of students Undergraduate and Master's Degree (Master's) degree program The lot is completed by specialty and implementation of the basic education plan.

69. Complete the syllabus student while studying at Undergraduate level at least 222 credits for Visual and Applied Education studied the study predicted and the minimum GPA of minimum (GPA) No less than 1.85 to pass graduation (State Defence Exams) graduation thesis) allowed.

70. Minimum gross score for graduation from higher education institutions The average GPA of a student during the education period must be no less than 1.85.

71. To graduate not less than 75% of the current exams with good marks " the rest "with excellent marks" and the graduation thesis and state exam with Excellent marks ", was awarded a " diploma of excellence ", a desire to promote Has scientific activities, the State Certification Commission regardless of the form for postgraduate study at the University and abroad

Gives.

72 Also a well-rounded and well-trained student in the Olympiad technicians from the country and abroad participated and took a prominent position, interested in promotion of research work in the competition for study Postgraduate and PhD Ph.D. education for free and for free.

73. To the student passing the state exam or graduation thesis at all levels of education summarized with an unsatisfactory grade in the same year will not be allowed for the second time of passing and they will be given just reference concerning the university graduation, confirmed by the Scientific Council.

74. The university will give scholarship to advanced students, to orphans and invalid students.

75. The university will give President and nominal scholarship to advanced students, who are also active in social work, scientific and innovative projects.

76. The student during the study will be awarded for achievements in scientific-research activity by the rector with offering of the dean of the faculty.

77. The university will provide the students from distant places and students with physical disability with hostel rooms.

78. In the case of absence for 36 hours during a semester or giving more than three unsatisfactory marks the student will be fired from the university.

79. In this situation the student can be adopted again in an academic year.

80. In the case of giving unsatisfactory marks on one subject connected with specialty for three times the student will be fired.

81. In the case of low scores on all subjects after three semester the student will also be fired from the university.

82. For not following responsibilities of the Charter the student will write a note or will be fired.

83. The educational staff of the lecturer will be prepared and accounted in accordance with “ Instruction for educational staff of the lecturers of higher schools of the Republic of Tajikistan”(May 29, 2017).

84. The volume of educational staff of the lecturer with consideration of real passed time depending on scientific degree and duty( 44 weeks of working vocation) is defined with decree of the Scientific Council 23 credits(1535 hours) and consists of following:

Auditory lessons( lectures, experimental lessons, practical lessons, seminars and individual student works with lecturer management) – 16 credits(25 %);

**85.** University independently manages the load of teaching hours the head of the trainee, a bachelor's degree or a thesis Master's Degree in within specific unit of working.

**86.** teacher educational resource(working hours, inactive hours and independent works of students under the direction of a teacher outside the class schedule)

**87.** The incentives and implementation of disciplinary actions on the student are made on the basis of the dean of faculties, heads of departments, chairmen of public

organizations of the university, divisions of separate structures or order of the rector of the university.

- 88.** For students not to make their academic plans, to allow more than 36 hours of racketeering, non-compliance with instructions on dressing, using mobile phones at the classrooms, with the use of personal vehicles to come to the University(cars), to damage the property of the University, Student living arrangements, Failure to comply university roles, rules of using the books of university library ,damage to university property, dormitory rules, as well as other benefits rules associated with This Charter disciplinary action will be applied to exclude from the University.
- 89.** Along with academic work at the university as well as promotion of work Educational process is also being implemented during the joint activity of educational work, science, creative, productive, and societal teachers and students apply.
- 90.** Monitoring of the educational work at the University by the Vice Rector interest in education, organizational and educational work, work with youth, encouraging cultural work. Sector of TV programs "Marifat", Work with women and girls, Curators' council, dean of faculties, deputy dean for education, organizers the public and other structures, the regulations of which are based on the decision of the Academic Council  
If approved, it will be provided.
- 91.** Procedure of applying disciplinary measures in accordance with the provisions of the decision  
The Academic Council is approved by the order of the Rector of the University on the basis of proposals. dean of faculties, heads of departments, chairmen of public organizations University, faculties, community organizations and other structures University takes place.
- 92.** Practitioner training (familiarity), productivity, pedagogy (teaching for specialization),pre-graduation thesis students in the "Charter of Practice of Higher Education Institutions of the Republic of Tajikistan" in the stages of education, depending on the course and specialty in accordance with the requirements of state higher education standards,, is reflected in the curricula of the university, in accordance with the University's agreements, are conducted by enterprises, institutions, organizations and government agencies,
- 93.** The University has attracted highly skilled professionals, students in basic research, also research works on budget and international projects .It implements public policies, plans, programs, strategies and concepts.

## **V RESEARCH ACTIVITY OF THE UNIVERSITY**

- 94.** The university conducts research and creative work on the Thematic plan approved by the Academic Council is in the process Effective and effective use of internal scientific opportunities, quality of work feasible and safe working conditions

involving a wide range of specialists Highly skilled students, students, masters and doctoral students in the promotion of work Provide research and creative activities.

- 95.** Basic Principles of Scientific Research Activities at the University Its structure consists of educational, academic and field sciences.
- 96.** The main objectives of the University for the promotion of research work are:
- Development of theoretical and practical problems;
  - To carry out research on theoretical and practical problems of science, project Experimental designer;
  - authoring of theses, monographs, textbooks, manuals educational and publication of newspapers and magazines;
  - organization of conferences, symposiums, seminars, round tables and so on other international, national and university research and practice activities;
  - Carrying out research work with scientific and methodological character;
  - Implementation of research results in various sectors of the economy, promotion of science and technology achievements;
  - developing important practical issues in education, training of specialists, highly skilled politicians;
  - development of scientific-research and educational skills of teachers and work-Scientific mandate of the University
- 97.** Sources of research funding of the University:
- State budget - for implementation of fundamental and applied research activities ensuring economic development of the republic;
  - the cost of implementing work on the basis of cooperation agreements with institutions, acquired enterprises and other organizations;
  - bank debt;
  - various charitable foundations;
  - Internal resources;
  - Foreign and national grants;
  - Other legal sources.
- 98.** University on the presence of material and technical base (Sufficient funds, technical facilities and highly qualified personnel) in agreement with Sufficient equipment, technical training facilities and qualified personnel advanced training centers, research laboratories and the founder can centers of improvement establish other constituents. Scientific, technical and pedagogical cadres are trained
- 99.** University with the Scientific and Technical Staff Needs in department of magistracy, doctoral studies, and by engaging them in studies in departments to improve their scientific and teaching skills; next to the advanced training courses to improve the professional development of staff.

## **VI UNIVERSITY MANAGEMENT ORDER**

100. University manages according to the Labour Code of the Republic of Tajikistan, this Charter, Rules internal procedures, collective bargaining and legal acts of the Republic of Tajikistan

101. The supreme body of university management is the Academic Council. Rector of the University is the chairman of the Academic Council as well as the general leadership of the university

the university

102. Rector of University by proposal of Ministry of Industry and New Technologies The Republic of Tajikistan is appointed by the Government of the Republic of Tajikistan and dismissed. (paragraph 15, Item 9 of the Ministry's Regulation)

103. With a view to promoting current activities at the University on the basis of the same principles. Executive and rectorship is created.

The administration is accountable to the Academic Council.

104. Scope of powers of the Rector, his decision-making and representation doing University with the Labor Code of the Republic of Tajikistan, The Republic of Tajikistan and this Charter are specified.

105. The University Board of Directors shall be elected by an open vote.

The University Council consists of:

Vice-Rector, Vice-Chancellors, Deans of faculties, Heads of Departments, Head of Educational Departments - Methods, Science and Practice, Representatives of the

Consular Committee

Professional activities, public organizations, professors, researchers, doctoral students, as well as other University staff.

Rector of the University may take into account production necessity

Change the composition and number of members of the Academic Council.

106. Promote the work of the University Scientific Council directly Scientific Secretary, headed by the Rector of the University from the members of the Academic Council

appointed and dismissed from office.

107. The Board of Directors, after its election, by order of the Rector University is appointed for a period of 5 (five) years.

At the time of the expiration of the term of the academic board (revocation) of its members, replenishment of the academic council at the beginning of the

academic year

the order of formation of the Scientific Council.

In case of termination of employment the members of the Scientific Council from the date

issuance of contract on termination of the labor contract at the same time

The membership of the Academic Council is excluded.

108. The procedure for the work of the Scientific Council is in accordance with the "Regulation of the Scientific Council

higher education institutions".

The term of office of the Academic Council shall be up to five years.

Re-election of the members of the Academic Council early is not a request

less than half of its members are held.

109. The main form of activity of the Scientific Council is the meeting.

A meeting of the Scientific Council operates only if two-thirds of the time to be present.

110. Decision of the meeting of the Scientific Council only if it voted for more than half of the members present at the meeting of the Academic Council find.

**111. The Powers of the Scientific Council of the University:**

- to consider the Statute of the University with the participation of representatives of the university structure approves, approves and changes;
- to create an Executive body of the University, to appoint its leaders and from dismiss the task;
- Confirms the annual report and the balance sheet of the University;
- issues related to the organization of educational, scientific activity, educational and scientific, research and development activities on preparing of the Specialists with higher education, namely - naming specialties, courses studied, their number, forms of control over students' knowledge, single time starting and ending semesters;
- consider improving the management and structure of the University, including the establishment and liquidation of centers, laboratories, faculties, departments, divisions, sectors and other educational, scientific, industrial and service units;

Consider the Charter "Institute of Technology and Innovation Management in Kulyab" and submit for approval to the rector of the University for approval and subsequently for approval to the Ministry of Industry and New Technologies of the Republic of Tajikistan; Consider and adopt the charters "Branch of the Technological University of Tajikistan in the city of Isfara" and the innovative Lyceum "Dushanbe" and submit for approval to the rector of the University;

Annually hears and approves reports "Institute of Technology and Innovation Management in Kulyab", "Branch of the Technological University of Tajikistan in Isfara" and innovative lyceum "Dushanbe" related to educational, scientific, research and educational activities;

approves regulations of University substructures; - Solves the main economic and social development issues of the University;

- Consider and approve the staffing schedule and system for remuneration of labor;
- Establishes and implements internal privileges for the post of Associate Professor, Professor and other research and teaching staff;
- Confirms the Regulations on scientific activity and certification; - Establishes master's and doctoral programs;
- Carries out activity of new departments, representations, qualifications and new qualifications;
- Examines and approves the perspective plans and topics for scientific research;
- Approves the Regulation on normal positions of the teaching staff;
- Discuss the issue of granting a rector, early dismissal of the Head of the Department;
- Confirms the choice of the commission and the report of the commission;
- carries out selection of applicants for the vacant positions of the faculty of the competition;

- Discuss the issues of preparation, training and promotion of personnel, admission to a magistracy, doctoral studies, transfer of teachers to the position of research fellow, to give impressions for the completion of doctoral dissertations;
- Confirms the composition and conclusion of the permanent and temporary commissions and commissions;
- solves other issues according to the legislation of the Republic of Tajikistan within the competence of the Scientific Council;
- decides on reorganization, reorganization and liquidation of the University;

### **112. Functions of the University Academic Council:**

- unites, efficiently uses scientific, educational and methodological methods of the faculty and staff of the University;
- compliance with the requirements of the Law of the Republic of Tajikistan "On Education", "On Higher Vocational Education and Postgraduate Education", Provides the Model Regulation on Higher Educational Institutions of Higher Education of the Republic of Tajikistan, this Charter, the Statute of the Academic Council of the University, as well as other normative and legal acts of the Republic of Tajikistan;
- Makes decisions on student training, implementation and further development of scientific research, development of educational and methodical and educational work among students;
- Monitors implementation of the decisions made;
- Solves the main economic and social problems of the University;
- Confirms educational plans;
- justifies the selection of applicants for the post of head of the department, professor, associate professor, senior teacher, assistant on the basis of competition;
- review the annual report of the University and take appropriate decisions;
- make specific proposals on organization of educational process, promotion of scientific research, financial and economic activity;
- summarizes the results of annual educational activities and makes recommendations for the improvement of research activities;  
and the science of the Republic of Tajikistan considers the issues of establishing and closing the faculties, departments, research laboratories, departments, centers, sectors, and their consolidation;
- regulates the ratio of different types of educational activities, the solution and the prospect of the development of independent and practical work of students;
- Changes and replenishes the standard time limits for calculating the total amount of academic work performed by the faculty;
- Candidates for admission to doctoral, master's and doctoral degrees, as well as the issuance of three-month, six-month and one-year creative leave to complete their Ph.D.
- Recommends the author of the textbooks and the approval of theses and thesis on the topic of the candidate's scientific works:



- approves the composition and decisions of the permanent and temporary commissions and boards;

113. The activity of the Scientific Council is carried out in accordance with a plan developed for each year.

The work plan of the Academic Council shall be approved by the University Rector after its review in the Academic Council.

114. Decisions of the Academic Council of the University on all academic and scientific issues shall be made by open voting by majority vote.

115. The decision of the Academic Council is approved by the rector of the university and comes into legal force from the moment of its signing.

116. A decision of the Scientific Council on the issues of employment shall be deemed adopted if two thirds of the members present at the meeting have voted for it.

117. Meetings of the Academic Council shall be recorded in the minutes.

118. The president of the Scientific Council of the Rector shall monitor the regular implementation of the decisions of the Academic Council.

119. Decisions of the Academic Council may be repealed by the Scientific Council itself:

- if the decision is contrary to the laws of the Republic of Tajikistan and orders or decisions of the higher bodies;

- if the decision is against the teaching and educational process as well as the research and development activities of the University.

#### **120. Duties of the University Rector:**

- Ensures the implementation of educational programs in accordance with the curriculum and the educational process, the quality of training of specialists, life and health, and the observance of the rights and freedoms of faculty, staff and students in accordance with the provisions of the current legislation;

- complying with the requirements of the quadripartite legislation and regulations, as well as paragraph 5, paragraph "z", subsection 69 of the Regulation of the Ministry of Industry and New Technologies of the Republic of Tajikistan on establishment of relations between the University and the Ministry of Industry and New Technologies of the Republic of Tajikistan. , Sign a separate agreement with the Ministry;

- Approves the rules of internal living and dormitory, regulations on faculties, departments, divisions, centers, divisions and other structural divisions after consideration and acceptance in the University Academic Council;

- approves applications for scholarships, transfers from courses to courses, the admissions committee decisions on admission and dismissal of students, as well as other regulations of the university;

- takes measures on protection of labor and strengthening of labor discipline, observance of sanitary and hygienic rules, encouragement of faculty and staff;

- Develops, plans and oversees the implementation of the University's educational, scientific and educational plans for the University through the relevant structures;

- Carries out and supervises over activity of all departments, managements, board and other subordinated divisions;

- Takes measures to strengthen the material and technical base of the University and to increase salaries for faculty and staff;
- appropriately determines the functional duties of vice-chancellors, heads of divisions, offices, directorates and other subordinated structures;
- acts on behalf of the University and protects its interests, directly, without power of attorney, in government and government agencies, banks and in the name of individuals;
- Represents the institution directly to state and public authorities and concludes any agreements in accordance with the legislation of the Republic of Tajikistan;
- organizes and directs the professional development of pedagogical, scientific and methodical staff, conferences, scientific seminars, etc.

### **121. The rights of the University Rector:**

- Conducting and directing the activities of administration of the university;
- Organizes and directs the University's Academic Council;
- Propose changes and amendments to the University's Academic Council for the purpose of revising or amending it;
- Repeal orders, orders and illegal acts (contradicting the existing laws and regulations) of the University structural subdivisions;
- Provides guidance to the structural subdivisions of the University on the educational, scientific, research, educational, and legal issues of the law;
- in coordination with the Ministry of Education and Science of the Republic of Tajikistan, submits his / her deputies to the Ministry of Industry and New Technologies of the Republic of Tajikistan and submits them to the work contract after appointment;
- Consider the charter of “Institute of Technology and Innovative Management in Kulob city” after review by the Academic Council of the University and submit it for approval to the Ministry of Industry and New Technologies of the Republic of Tajikistan;
- Approves the statutes of the Branch of the Technological University of Tajikistan in the city of Isfara and the Innovative Lyceum "Dushanbe" after consideration and adoption by the University Academic Council;
- in coordination with the Ministry of Education and Science of the Republic of Tajikistan submits to the Ministry of Industry and New Technologies of the Republic of Tajikistan the appointment "Director of the Institute of Innovative Technology and Management in Kulyab" and "University branch in Isfara" ;
- upon the recommendation of the director of the “Institute of Innovative Technology and Management in Kulyab city” and “University branch in Isfara” in coordination with the Ministry of Industry and New Technologies of the Republic of Tajikistan and the Ministry of Education and Science of the Republic of Tajikistan; the task relieves.
- in coordination with the Ministry of Education and Science of the Republic of Tajikistan and the Ministry of Industry and New Technologies of the Republic of Tajikistan:
  - a) The Dean of the University Faculty shall be appointed and dismissed from the University by virtue of no less than five (5) years of experience in educational, scientific,

- methodological and organizational areas and the degree of candidate of science or associate professor, doctor of science or professor. ;
- independently appoints and dismisses the heads and departments of the University under the labor contract from the persons with leading positions in educational, scientific and methodological directions;
  - independently appoints and dismisses the heads of University Centers on the basis of employment contracts;
  - Taking into account the results of the Contest and the decision of the Academic Council of the University, appoints and dismisses employees from the competition positions held in the University on the basis of an employment contract;
  - the director of the Innovation Lyceum "Dushanbe" in coordination with the Ministry of Education and Science of the Republic of Tajikistan from the number of people not less than 5 (five) years of experience in educational, scientific and methodological directions, relieves him of his post;
  - appoints and dismisses from the post of Director of Innovation Lyceum "Dushanbe" from the persons with at least 5 (five) years' experience;
- to appoint and dismiss the teaching staff, specialists and administrative staff of the University in accordance with the employment contract;
- defines in accordance with the provisions of Article 27, Part 4, Clause 3 of the Law of the Republic of Tajikistan "On state registration of legal entities and transnational entrepreneurs" the positions of heads of branches and representations of the University, and gives them "powers of attorney";
  - To comply with the current legislation of the Republic of Tajikistan on the issues related to the activities of the University, including:
    - a) fulfillment of statutory functions of the University;
    - b) implementation of decisions of the Academic Council of the University;
    - c) making changes to the university staff structure;
    - d) Recruitment and dismissal of all employees on the basis of an employment agreement (contract), including permanent scientific and teaching staff, co-workers and for specific work, as well as other orders; • makes assignments and orders that are binding for the University staff;
  - directly represents the University in the bodies of state and government agencies, power structures, law enforcement and judicial authorities and represents the University;
  - gives authority to represent the University and represent the University in the government and public authorities, law enforcement and judicial bodies;
  - Disperses university property and money;
  - Confirms and eliminates the structure and subdivisions of working structures in the area of available funds and existing units;
  - Confirms regulations and instructions of structural subdivisions;
  - Submits applications to the Higher Attestation Commission under the President of the Republic of Tajikistan on the establishment of activities of the Dissertation Councils;
  - Admission, transfer, restoration, transfer and graduation of undergraduate, graduate and doctoral students;
  - annually, in due time, submit the University's annual report to the Government of the Republic of Tajikistan, the Ministry of Industry and New Technologies of the Republic of Tajikistan and the statistical agencies;

- exercises other powers in accordance with the current legislation of the Republic and this Charter.
- requires the heads of all subdivisions and specialists to provide the necessary information and documents;
- Issues orders and directives to the heads of departments, departments and divisions, as well as to the individual specialists of the University structure;
- imposes disciplinary penalties on employees who failed to fulfill their official duties or improperly fulfilled them;
- Encourages faculty members and faculty and individual staff to order;
- abolishes orders and decrees contradicting to the current legislation with the deputies, deans of faculties, and also heads of other structural subdivisions;
- Directly supervises educational, educational, scientific-methodical, scientific-research, preparation and advanced training of scientific and pedagogical staff of the University;
- organizes and directs the activities of the Academic Council of the University in accordance with the regulations of the University;
- Establishes the salaries of faculty and other staff;
- In case of necessity in production order assigns part of his powers to deputies.

122. University vice-chancellors for education and quality management in education, innovation and educational technologies, science and implementation, education, foreign affairs and social affairs, economic, administrative and financial activities they do.

They carry out the general management of the subdivisions under the University structure, supervise the activity of the sub-divisions, faculty and departments, perform inspections, request information and reports and perform other rights and responsibilities within their mandate.

123. The Vice-Chancellors of the University within the scope of their functional responsibilities issue orders and instructions, which are obligatory for the relevant structures.

124. The University Administration is the executive body of the University - the Rectorate and operates under the present Charter.

125. The faculty is an integral part of the structure of the University, with the aim of implementing the system of university activities in the field of education in the field of education, training, education, material, technical, scientific and other resources. and cultural, established, established, reorganized, It will realised with the consent of the two ministries.

126. The objectives of the faculty are:

Tasks of the faculty are defined by the “Regulations of the Faculty of Higher Educational Institutions of the Republic of Tajikistan” and are as follows:

- Training of highly qualified specialists on bachelor's and master's degrees;
- Introduction of the system of education, training, professional development of teachers and technical and support personnel;
- providing the educational, educational, scientific-methodical and scientific-research activity;
- carry out other activities, which are not prohibited by the legislation.

127. The structure of the faculty is approved by the Academic Council of the University, which includes the departments, departments (special and general education), centers, laboratories.

It brings together academic groups, faculty councils, faculty and councils.

128. The faculty is headed by the dean.

129. The dean of the faculty is appointed by the rector of the University in coordination with the Ministry of Industry and New Technologies of the Republic of Tajikistan and the Ministry of Education and Science of the Republic of Tajikistan, including teachers with at least 5 years experience in teaching experience. dismissed from office.

The dean of faculty is a candidate of sciences or associate professor and a doctor of philosophy (PHD), the doctor of specialization - for not more than one term, the doctor of science or professor - for no more than two consecutive terms.

**130. The dean of the faculty is responsible for the following:**

-manages the teaching-methodical, organizational-methodical, educational and scientific work of the faculty;

ensures the implementation of plans, programs and schedules of the educational process;

oversee the implementation of the training schedule;

- considers and implements activities on organization of educational process, improvement of quality of specialists' training;

- Provide to the rector of the course a student with a course of academic leave, individual plans, transfers, reinstatements and extensions;

- Reviews and implements activities aimed at improving the living conditions of students;

- Jointly with the trade union committee and the youth organization discuss and allocate dormitory orders;

-to implement the rules of the university internal regulations;

- To consider other issues related to this Charter and the regulations of the faculty within its competence.

131. At the faculty, under the direction of the Dean, a Scientific Council of the Faculty is formed.

The order of formation and authority of the Faculty Council of the Faculty is determined by the Statute of the Academic Council of the University.

132. The department is the main educational and scientific structure of the university, as well as a structural unit of the faculty, its activities are focused on the promotion of teaching, methodological, research, social and educational and international relations, and the promotion of teaching and research and research activities. The department is in line with the main activities and subjects of the curricula of acting specialties established by the order of the rector of the University.

133. Activities of the department are carried out in accordance with the requirements of the "Regulations of the Chair of Higher Educational Institutions of the Republic of Tajikistan".

134. Department - is created or liquidated by the order of the University Rector according to the decision of the University Academic Council.

135. The department is formed of at least 5 (five) teachers with at least 2 (two) degrees and academic degrees (except departments of physical education and foreign languages).

The University's undergraduate departments may have branches in production.

137. Qualifying departments in coordination with the regular departments develop and submit curricula and subject curricula for the coordination of the educational process, and are responsible for maintaining the connection between the university and the industry.

138. The head of the department, whose candidacy is made up of professors or faculty members or holders of degrees and titles (doctors and candidates of sciences), through a contest held in the Republican mass media by secret ballot for the term of the University Academic Council meeting. Elected for 5 years, directs the employment contract with him or her.

The experience of teaching and administrative department of the department should be not less than 5 (five) years and the direction of the specialty should correspond to the department.

139. "Institute of Technology and Innovation Management in Kulyab" is a legal entity with a balance sheet, an independent account, coins and stamps and operates in accordance with this Charter and the Charter of the Institute. The agreement with the rector of the Technological University of Tajikistan is approved by the Ministry of Industry and New Technologies of the Republic of Tajikistan.

140. "Branch of Tajik Technological University in Isfara", that its founder is the University, a legal entity with a balance sheet, an independent account, coin and seal.

141. Activity of the Branch Office in accordance with the provisions of the present Charter and the Charter of the Branch, approved by the Academic Council of the University and approved by the Rector of the University.

142. The Director of the Branch of the Technological University of Tajikistan in the city of Isfara and his deputies in consultation with the Ministry of Education and Science of the Republic of Tajikistan at the suggestion of the rector of the university. economics or associate professors, doctor of technical or economic sciences or professors who have at least 5 (five) years of leadership in educational, scientific and methodological direction and are dismissed.

143. The Governing Body of the Branch of the Technological University of Tajikistan in the city of Isfara is the Scientific Council of the given institution.

144. Director of the Branch of the Technological University of Tajikistan in Isfara city, within the framework of the "Authorization", provided to him in accordance with the requirements of Article 27, Part 4, Article 3 of the Law of the Republic of Tajikistan "On state registration of private legal entities and The activities of the rector of the university take place.

145. Innovative Lyceum "Dushanbe", founded by the University, is a structural unit of the University headed by its director.

Innovative Lyceum "Dushanbe" is a legal entity with a balance, independent balance, stamp and seal and operates under this Charter, as well as the Charter of the Lyceum, approved by the University Council and approved by the Rector of the University. .

146. Director of Innovation Lyceum "Dushanbe" in coordination with the Ministry of Education and Science of the Republic of Tajikistan is appointed and dismissed by the Rector of the University from the teachers of not less than 5 (five) years experience.

147. The Director of the Lyceum is responsible for the proper organization of the activities of this educational institution, submits his / her deputies to the rector of the University, and submits the University Academic Council every two years to the Academic Council.

148. The lyceum governing body is its Board of Education.

149. Activities of the association (association):

- The university may establish non-profit associations in the form of associations for the purpose of coordination of its activities, as well as representation and protection of common property interests;

- In case of transfer of business activity to the association by the decision of the participants, the university will transform it into society or the production company according to the procedure provided by law and participate in its activities;

- University of the University is responsible for the responsibilities of its members, as well as for its members, and for the obligations of the Association in the size and in accordance with the proposition contained in its founding documents.

150. The activities of community associations in the University are:

- the university may establish public associations of students to protect the interests of donors and to ensure that the university administration's relationship with the youth union is determined by this Charter and bilateral contract.

- The Scientific Council will consider and decide on the proposal of a public organization.

## **VII. ADMISSION TO THE UNIVERSITY AND THE ORGANIZATION OF THE EDUCATIONAL PROCESS**

151. Admission of students to all specialties and specialties in the University is carried out in accordance with the License Appendix, as well as admission rules, according to the procedures established by National Testing Center under the President of the Republic of Tajikistan. The documents issued by the Center are regulated.

152. Admission of applicants to the University by the admission committee based on individual contracts, as well as by interstate agreements.

153. The university has foreign nationals whose educational credentials are recognized by the Educational Supervision Service equally.

154. For the first year the persons who have a certificate of the state sample on general secondary education and the diploma of the state sample initial professional education are accepted.

155. The plan of admission of students to the University from the budget of the Republic is determined and approved by the Government of the Republic of Tajikistan jointly by

the Ministry of Education and Science of the Republic of Tajikistan and Ministry of Economic Development and Trade of the Republic of Tajikistan.

156.The number of places for admission to masters and doctoral programs is determined by the Doctor of Philosophy(PhD) in the form of an Approval of the Educational Supervision Service and based on the Admission Rules to the University.

157.The University introduces the Applicants to the License for the Advancement of Educational Activities and the Certificate of State Accreditation.

158.The University has the right to provide social and economic needs of the regions of the Republic of Tajikistan, to prepare specialists for the enterprises, organizations, institutions, local authorities and their structural subdivisions by mutual agreement.

159.The size of contractual education is defined by the decision of the University Council in coordination with the Ministry of Industry and New Technologies of the Republic of Tajikistan, the Ministry of Education and Science of the Republic of Tajikistan and the Antimonopoly Service under the Government of the Republic of Tajikistan.

160.Reception of applicants after passing exams is done by the National Testing Center under the President of the Republic of Tajikistan, the admission committee established by the order of the rector of the University.

161.Applicants who enter the non-resident group under the contract will only be accepted to the University after the payment of the contract.

162.The University accepts applicants from independent colleges as well as undergraduates from higher education institutions in accordance with the Admission Rules established by the Ministry of Education and Science of the Republic of Tajikistan and, when appropriate, orientations and qualifications are accepted.

163.Acceptance of documents and interviews with applicants from independent colleges and institutions of higher education for continuation of education in accordance with the Admission Rules established by the Ministry of Education and Science of the Republic of Tajikistan. The second education as well as the admission of foreign citizens is created and implemented by a separate admission committee by the order of the rector of the University.

164.The rector of the University is the chairman of the admission committee.

165.The rector of the University by the order of the Ministry of Education and Science of the Republic of Tajikistan appoints the secretary of the selection committee at the expense of candidates and doctors of science.

166.The educational system and curriculum are based on the state educational standards and model curricula approved by the Ministry of Education and Science of the Republic of Tajikistan.



167. The main stage of education at the university is a one year course.

The academic year consists of two and a half years, ending with mid-term examinations and examinations.

168. The educational process of the University is implemented according to the credit system of education in accordance with the state standards of higher education and vocational training from higher education institutions in the Republic of Tajikistan based on educational plans (including the content of the educational programs, disciplines and years of study) by profile, specialties and directions, professional competence, annual calendar and schedules. The development and implementation of these plans, which will be approved independently, will be approved.

169. Curricula, schedules and programs developed and approved in accordance with the State Standards of Higher Vocational Education and Tertiary Education in the Republic of Tajikistan, taking into account the needs of different industries in the Republic, as well as the request of applicants, are submitted for approval to the Ministry of Industry and New Technologies of the Republic of Tajikistan and take into account the labor market demand.

170. The basic educational curriculum is also developed by departments and faculties in accordance with the state standards of higher education and vocational education in accordance with the State Standards of higher education and vocational education in accordance with the Ministry of Education and Science of the Republic of Tajikistan. The curricula of the university are approved by the Ministry of Industry and New Technologies of the Republic of Tajikistan.

171. Educational plans of the work, individual curricula, based on the groundwork curriculum, are developed for one year by the education department and approved by the Academic Council.

172. The relationship of the University and its structural units with students are regulated by current legal acts, as well as by the contracts signed with them.

173. Curricula and syllabus for subjects by profession based on State standards of higher education and vocational training approved by the Ministry of Education and Science of the Republic of Tajikistan. Regularly reviewed and approved by the Academic Council of the faculty by the vice rector for education and quality management.

174. The Council of Scientists of the University can confirm if there are syllabus differences in day-to-day, distance learning programs.

175. The University has a plan for continuous education plans and curricula, depending on the level of education.

176. Terms of implementation of major education programs, plans and curricula of the University in relation to the education levels:

- to obtain a bachelor's degree, four-year education, for a five-year postgraduate education;
- master's degree for two years of study;

-three years of study to obtain a doctorate in philosophy (PhD) or a doctor`s degree

## **VIII. STUDENTS AND UNIVERSITY STAFF**

### **177. University students` rights:**

-formation of knowledge on the specialty, state educational standards in accordance with the state standards of higher education in the Republic of Tajikistan:

-to take an active part in the use of academic freedoms in the selection of individual subjects, elective courses and courses in a particular profession, in accordance with the individual curriculum and individual student plans:

-participate in the discussion and resolution of the most important issues of the University activities, directly or through membership in public associations and governing bodies of the University;

-to determine the content of education in accordance with state educational standards;

-elect optional and elective courses offered by the faculty and department for teaching;

-study courses other than the chosen profession in the chosen field, as well as other subjects taught at the University or other institutions of higher education;

-according to article of Law of the Republic of Tajikistan "About education" and "Rules of transfer of students of higher educational institutions of the Republic of Tajikistan from paid groups to free groups" pass free education;

-participate in the discussion and discussion of the most important University articles

-to use free of charge the library, information resources, educational, scientific, medical and other departments of the University;

-participate in the conduct of scientific research works, conferences, symposiums, in-university, city and national competitions;

-to submit works and articles for publication in University, republican and international publications;

-to appeal the orders and decrees of the university administration;

-to obtain an academic leave upon presenting a medical certificate and other valid reasons;

-to rebuild after leaving the University;

-to transfer to another higher education institution in the prescribed manner for continuing education;

### **178. University student responsibilities**

-acquire theoretical knowledge, practical skills and modern methods of teaching in the chosen specialty and perform all tasks provided by curricula and programs in a timely manner;

-protect national, universal and spiritual values;

-respect the requirements regarding the recommend uniform;

-do not use mobile phones in the University;

-not to attend an educational institution with a mechanical motor vehicle;

- take cautious approach to the property of the university and ensure their safety and care them;
- ensure compliance with internal rules and living arrangements in the dormitory;
- respect other requirements following from the current legislation and the present charter;
- observe and implement regulations and regulations of the educational credit system;
- to take part in university and republic activities;
- fully comply with the student`s rules;
- to be present at the University with the bag and notebooks;
- do not use picture notebooks;
- not come to University strictly with person`s car;
- do not smoke in the University or outside the university, do not consume alcohol or other alcohol beverages;
- to take active part in activities to keep the university, buildings, classrooms and campus clean up;
- treat the property of the University with the caution;

Property) to fully compensate the University in accordance with the established procedure;

- in observance of the rules of fire safety and protection of environment when using electrical appliances and equipment;
- get a job after graduation from the University in accordance with the personal allocation plan for young professionals to find a job in accordance with the decision of the State Commission;
- receive an academic leave in case of illness (pregnant or lactating student).

### **179. University Student Responsibility.**

In case of infringement of educational system and rules of University procedure the following penalties are imposed on student:

- blame
- reprimand
- strict discipline expulsion from the University.

Also, in accordance with the requirements of the Republic of Tajikistan "On Higher Vocational Education and Postgraduate Education" and " The Regulation on the Removal, Restoration and Transfer of Students of Higher Educational Institutions of the Republic of Tajikistan "shall be deported from the University in the following cases:

- based on the health status of the Medical Consultative Commission document
- due to transfer to another higher education institution
- for insufficient continuity
- for academic debt
- do not begin education after academic leave.
- late payment of tuition under the contract

- in connection with him coming into legal force of conviction of a court and conviction of a person in prison
- to educational institution managing mechanical vehicles
- for violating educational discipline, internal regulations and Charter of higher education institution
- after the death.

(Note: According to the regulation of the Republic of Tajikistan № 1465 from 28.08.2017 "In case of entry to the University under the control of mechanical vehicles a student is expelled from the educational institution without the right to renew for 3 years")

### **180. Employment of graduates**

Employment of young graduates - students who graduated from the University with full-time education, from the state budget or the President's quota, in accordance with the Law of the Republic of Tajikistan "On Higher Vocational Education and Postgraduate Education" and the employment of young professionals "(Decree of the Government of the Republic of Tajikistan on May 27, 2017 № 262), as well as other regulatory legal acts of the Republic:

- Young specialists graduates in accordance with the provisions of these legal acts are obliged to work on a specialty, based on mutual agreement and referral of relevant bodies, within the period of three years in the institutions and enterprises sent to them;
- Item 3, paragraph 18 of the "Procedure of distribution and employment of young professionals" - Ministries and departments, local authorities, heads of state and non-governmental organizations must provide jobs for young graduates of lyceums.
- The expiration dates for the activities of young professionals are regulated by mutual law in accordance with current legislation;
- management of the enterprise of employer has no right to indicate in the direction of young specialists' recruitment.
- in case of ignorance of the young specialist, who is studying at the expense of the state budget or refusing to work at the commission, and without permission of the relevant body, or at the expiration of the term of the agreement of the specialist. the young man will be reimbursed from the state budget for his preparation;
- authorities, institutions and other organizations, which accept a young specialist on an ad hoc basis, are obliged to create favorable working conditions for them;
- In the absence of need for the specialist, the leaders of these bodies, institutions and organizations shall in writing notify the relevant state authorities;
- Graduates of the University with excellent diploma, excellent marks, are free to choose a job and are admitted to the magistracy in the form of free education.

## **IX. Rights and responsibilities of undergraduates, job seekers and doctoral students at the university.**

181. The main person to train highly qualified scientific and research staff at the University is Doctor of Philosophy (PhD), PhD;

182. Doctor of Philosophy (PhD), PhD, with specialization in the University, was established for continuous education, advanced scientific and pedagogical and scientific training of applicants, teachers, staff and other citizens;

183. State scholarships are granted to philosophical and doctoral students at the university, and a two-year leave is provided annually.

184. The rights of a doctorate in university (the right to housing, academic degree and other rights) before entering the doctorate, as well as the right to return to previous work, shall be retained.

185. Each doctoral student receives a stipend of two scholarships each year at the expense of a student's budget to purchase textbooks.

186. A doctor who specializes in writing a doctoral thesis and who has prioritized basic research on socio-economic problems and has achieved significant results may take up to two years to complete and defend his thesis. Scientific responsibilities as a research assistant.

187. University maintains its previous title and guarantees the right to move to a previous job.

188. To the employee and the candidate who is carrying out teaching activity in conjunction with the scientific activity, in accordance with the current legislation, the decision of the Academic Council of the University to complete the doctoral dissertation (Phd) and doctor's degree - from 3 months to 6 months are given creative leave.

189. Doctoral students, masters and candidates are entitled to other rights and privileges as envisaged in the regulations and the present Charter.

## **X. RIGHTS AND OBLIGATIONS OF THE PROFESSORS, STUDENTS AND KNOWLEDGE WORKERS**

190. The university has the task of research and teaching staff (faculty, research staff), engineering and administrative, administrative, industrial, educational and supportive and other.

191. Official duties of the teaching staff include the head of the department, professor, associate professor, senior teacher, assistant and intern-trainer.

192. vacancies of professors and lecturers - heads of the departments, professors, lecturers, senior lecturers according to the results of the competition, in accordance with the "Regulation on Competitive Position of Professors and Teachers of Higher Educational Institutions" dated 25.11.2011. The event will be announced in the national mass media, including the newspaper "Teacher", carried out through the Academic Council of the University and implemented by the order of the rector of the University.

193. The university also has academic staff.

The research staff includes the head of the laboratory, a senior research associate, a research assistant and a junior research assistant.

194. Employment of the teaching staff as well as the dean of the faculty is carried out based on labor contract.

195. The university attracts scientific-pedagogical employees who reach the age of retirement on an annual labor contract basis, considering financial opportunities.

196. Academic load of the teaching staff is established based on the qualifications and the nature of their activities.

197. The Rector has the right to reduce the burden of some teachers regarding the implementation of scientific, methodological, organizational, professional development, etc.

198. Rights and Duties of Research and Teaching Staff of the University

The head of the department, professor, associate professor, senior teacher and assistant are the members of the teaching staff of the University, who have the following rights and responsibilities.

-to elect and be elected in accordance with the established procedure to the Academic Council of the University;

- To participate in the discussion of questions concerning the University activities;

- To use free of charge the University Science Library, the Science, Education, Social and Social, Medical and Medical Sciences Funds of the University;

- to determine the content of training courses corresponding to the State Educational Standards of Higher Education and Postgraduate Education;

- choose teaching methods and tools to ensure the quality of education process at its own discretion;

- has academic freedom in choosing lessons, research topics and their implementation;

- To appeal against the orders and orders of the University in accordance with the provisions of the Law of the Republic of Tajikistan "On Appeals of Physical and Legal Persons";

- to stimulate the moral and material development of young specialists for scientific, pedagogical and training activities;

- To comply with the Charter and internal regulations of the University;

- ensure the effectiveness of the educational process, methodical and research work;

- to educate students in the spirit of patriotism, independence, initiative and develop their creative potential;

- to respect national, universal and moral values;

- to carry out scientific researches and implement their results;

- participate in the work of the Councils, Scientific and Methodological Commissions of the University;

**199. Duties of the University Doctorate:**

-receive advanced training;

-know the procedure for carrying our scientific research work;

- learn the skills of independent research work;
- to have a wide scientific outlook;
- to pass candidate examinations most often;
- develop and defend the doctoral thesis within the stipulated time;
- follow the internal regulations of the University and this Statute.

**200.** The doctoral student is excluded from doctoral studies for failure to carry out positive research activity as a result of research work, failure to comply with individual plans and to violate the University internal rules.

**201.** The transfer to the post of Senior Research Fellow at the University, at the suggestion of the Vice Rector for Science and Practice, is based on the order of the Rector on the following documents:

- employee application;
- general doctoral thesis plan and calendar plan of its implementation;
- the list of scientific research works and the results of the applicant's work.

**202.** The teaching staff and other staff of the University are recruited for educational, methodical, scientific, educational and other activities in accordance with the internal rules of procedure in various forms and motivations.

**203.** University professors and staff are dismissed from office for committing a crime, as well as coming into effect of the conviction.

#### **204. Rights and Duties of Administrative and Farm Personnel**

The scope of rights and duties of administrative, technical, engineering, industrial, educational and auxiliary staff of the University is defined in accordance with the Labor Code of the Republic of Tajikistan.

**205.** For violation of labor discipline by University employees, the disciplinary action will be applied in accordance with the requirements of the Labor Code of the Republic of Tajikistan.

#### **206. Employee Responsibility**

The following disciplinary actions are taken by employee, in accordance with the requirements of the Labor Code of the Republic of Tajikistan:

- reprimand;
- reproof;
- strict equipment;
- termination of employment contract at the initiative of the University (employer).

### **XII. TRAINING, RETRAINING AND ADVANCED TRAINING OF RESEARCH AND TEACHING STAFF**

**207.** The University prepares teaching staff in master's and doctoral studies of the University, which are the main forms of training of highly qualified scientific and research staff, as well as the assignment of titles to other research institutions and organizations, and the conditions for pursuing a candidate or doctorate degree.

**208.** The University provides employees with an admission to the doctorate exams with an average salary of up to 30 calendar days.

**209.** The doctoral student earns from the budget at the rate of two months of unpaid leave and the annual pay of the associate professor.

**210.** The University retains the right of doctoral candidates (housing, academic degree, and other document) before entering the doctoral program, as well as the right to return to their former place of employment.

**211.** The University may have titles that earn significant doctoral degree in thesis for the degree of Doctor of Science in pursuing a doctoral thesis on topical socio-economic issues and priority areas of theoretical and scientific research, hold a previous position of salary for a term of up to two years as senior research fellow.

**212.** The number of admissions to the master's and doctoral studies at expense of budgetary funds and specialties of the University is determined and approved annually by the Ministry of the Republic of Tajikistan in accordance with the Educational Supervision Service License.

**213.** The University has the right to accept undergraduate doctoral students in accordance with the agreement with the Ministry of Education and Science of the Republic of Tajikistan on the basis of the tuition fee.

**214.** Postgraduate study is 2 (two) years and 3 (three) years for a master's degree.

**215. The University also provides the following types of training:**

-internship in the University, in the structural units of the University, as well as abroad, including research and development activities, including in enterprises, research institutes, design and development centers;

-creative permission for writing and finishing a thesis;

-training and retraining of educational institutions, faculties and centers of advanced training and retraining of personnel;

-development and training in special courses at University.

### **XIII INTERNATIONAL UNIVERSITY ACTIVITIES**

**216.** The University pursues international cooperation in accordance with the foreign policy of the state based on genuine cooperation, mutual trust and interstate treaties and agreements.

**217.** The University has the right to train highly qualified specialists, as well as to improve the teaching staff, scientific and pedagogical and technical skills directly with foreign institutions, enterprises and organizations and to implement international educational, scientific and research programs in accordance with the legislation of the Republic of Tajikistan, it's to include international educational, scientific and research associations.

**218. The University provides training of foreign specialists.**

**219.** List of specialties, conditions of admission and education of foreigners are discussed and approved in the University Academic Council.

**220.** Teaching, preparing and advanced training of foreign nationals at the University, as well as the promotion of scientific, research and technical research and research activities of the University abroad by interstate agreements and agreements



between the Ministry of Education and Science of the Republic of Tajikistan. Relevant educational management of foreign countries and on the basis of individual contracts with legal and actual persons of foreign countries with the University.

221. The University has the right to educational, scientific and production facilities, with the permission of the authorized state body in accordance with established procedure for the provision of other services and the sale of products of industrial enterprises and units in its premises.

222. University with permission of authorized body of Republic of Tajikistan can be activity in international promotion of humanitarian and economy , in such kind of ways :

- direct relationship with foreign institution and international charitable foundation and financial institutions

- fascinating student exchange , masters , scientist and teachers and other employee for continuation of education and training highly qualified specialists

- setting up apprenticeship , masters education and doctoral studies at the expense of attracting scientific staffs teachers from foreign countries

- with the participation of foreign partners organizations of structural units, centers , laboratories, techno parks and other structures

223. Foreigners and stateless persons who live on regular ways in Republic of Tajikistan , have rights and according to agreements can take higher professional education in University and engage in research and teaching

224. foreigners and stateless persons who was admitted to the University , they will use all rights and students responsibilities .

This using should not interference the interests of republic , also the rights and interests with rights protected in Republic of Tajikistan

225. Currency of foreign economic activity of successes of University in according with applicable laws in University's property and it cannot be confiscated except as required by law

This amount may only be for educational development, development of science , staff remuneration and used to strengthen the material and technical base of the University

#### **XIV. Financial and economic activities of the University**

226. The Ministry of Industry and New Technologies of the Republic of Tajikistan can provide the University with the charter to support it's statutory activities , objects , property and equipments as well as other necessary consumer , social and cultural values with the rights of operational management

227. University can use the results of its intellectual and creative activities , independently at the expense of fund, property and other property donated by individuals and legal entities or by donation or inheritance and other income , necessary equipment and materials and procure the necessary teaching materials and create educational and scientific institution

228. University with money and proceeds from the sale of goods and services and components , its also provides researchers through farm activities , training and retraining specialists to achievements and use your property yourself

229. The University can ensure the effectiveness activities of the University division of industrial parks of a carpentry workshop , manufacture of decorative tiles and other household products

230. The University is obliged to ensure the use of state property allocates to it for its power

231. University funding

Financing the educational activities of the university in accordance with the state order from the budget , in agreement with the Ministry of Industry and New Technologies of the Republic of Tajikistan and the Ministry of Education and Science of the Republic of Tajikistan fir training and continuing education in accordance with established standards including guidelines for funding.

### **232. Other sources of financing educational activities**

- funds received from bank loans and other debts;
- targeted membership and client fess, including staff training and retraining;
- voluntary donations of individuals and legal entities , including individuals and foreign organizations and institution;
- funds received as the results of a continuing education courses with organizations and enterprises;
- training funding;
- financing from the use of residential complexes.

233. State funding of the university from the budget due to the tasks of the state for training practitioners.

234. The rector of the University informed about the procedure for using these extra-budgetary funds , indicating their share in remuneration and employee motivation.

235. The University will use funding, from the budget and other sources imported independently of law , based on graphs by the council of scientists approved goes on.

236. University in banks and other credit organizations save money and different calculation methods , credit exchange operations also currency exchange can open accounts.

237. Universities and institutions are eligible for the development and solutions of the statutory tasks of business income use achievements.

### **Types of business activities**

- design work , research , examination of technical project and developments
- introduce new technologies , introduce with university teachers and students
- production activities of the university of industrials parks
- other activities not prohibited by law.

238. University in accordance with the law of the Republic of Tajikistan “About the education” the following services are provided on a contractual basis;

- enterprises, institutions , organizations and individuals , also students provide cash service
- service of all types of media and communications , including international
- consulting services
- intermediary services
- consultation and examination of technical scientific projects and developments
- design and use of smart products
- organization of promotional events for printing , printing information and others
- design works
- types entrepreneurial activity that do not contradict the current legislation of republic

239. Money at the expense of student's residence on a dormitory and the university hotel was purchased and entered into the university fund by the decision of the Academic Council and the order of the rector used for purchase basic dormitory students necessities

240. University within the available recourses in the prescribed manner the form and conditions of additional payments are determined independently

241. The problem of concluding contracts for the implementation of paid educational activities on the basis of agreements with legislation of the Republic of Tajikistan , this charter is not contraindicated

#### **XV. University accounting , reporting and control**

242. Accounting - computational structure of accounting , accounting and an independent university institutions and is not part of any other structural unit of the university

243. Accounting , reporting and monitoring the financial performance of the university in accordance with the requirements of the legislation of the Republic of Tajikistan “ About accounting and financial reporting ” subject to the law of the Republic of Tajikistan “About education ” “About postgraduate professional education ” “Modern Regulation on Educational Institutions of Higher Education of the Republic of Tajikistan ” and “Charter” the chief accountant and his staff will be held they control over the efficient and economical use of material resources financial responsible for the protection and maintenance of the property of university.

244. Chief accountant from the rector of the University in coordination with the Ministry of Industry and New Technologies of the Republic of Tajikistan was appointed and dismissed with direct subordination to the rector of University.

245. To other employees including official persons of university , its forbidden to intervene in the activities of employees responsible for financial matters without the explicit permission of the university rector.

**246. Only a person who can meet the following requirements can be appointed to the position of chief accountant of a University**

- with higher economic education;
- with a professional accounting certificate;

- with at least 5 year of experience.

247. The University maintains its accounting records and maintains statistical and accounting reports in accordance with the established format, for the indicated period of Ministry of the Republic of Tajikistan, the Ministry of Industry and New Technologies of the Republic of Tajikistan, the Ministry of Education and Science of the Republic of Tajikistan as well as other organization must submit a report every two months, six months and one year.

#### **248. The main reporting and accounting function of University**

- preparation full information and reports on the results of the financial and economic activities of the University;
- monitoring the availability and transfer of assets in accordance with established standards and systems;
- administrator of the annual accounting of cash inventories and stock as well as their timeliness in accounting documents;
- the right supplement of payments and their transformation to the ministries and republican accounts in time;
- to maintain the calculation control and accounting report in the structural (productive) units of the university;
- to introduce the international standards of the financial report according to legislation of the Republic of Tajikistan;
- the timely prevention of the negative cases in the financial-housekeeping activity;
- keeping the accounting documents save, making them formal and following the legislation of the Republic of Tajikistan, submitting them to the archive;

249. To implement an operative accounting report at the University according to the Law of the Republic of Tajikistan “About the accounting reports” and “The instruction on the accounting report at the enterprises and organizations”.

### **XVI. THE STRUCTURE OF ESTABLISHMENT, REORGANIZATION AND LIQUIDATION OF THE UNIVERSITY**

250. The establishment and liquidation of the University happens according to the certain structure of the civil Code of the Republic of Tajikistan.

251. The University is considered established from the time of its registration according to the legislation of the Republic of Tajikistan.

### **XVII. THE STANDARD LAW ACTS, THAT REGULATE THE UNIVERSITY ACTIVITY**

#### **The standard law acts, that regulate the university activity:**

- The Constitution of the Republic of Tajikistan;
- The Labor Code of the Republic of Tajikistan;
- The Civil Code of the Republic of Tajikistan;

- The Law of the Republic of Tajikistan “On Education”;
- The Law “On the Higher Professional Education and the Professional Education after the Higher Educational Institution”;
- “An exemplary manual on the educational institution of the Higher Professional Education of the Republic of Tajikistan” (from March 03, 2011, #118);
- “A manual of the Ministry of Industry and new Technologies of the Republic of Tajikistan” (from March 03, 2014, #147);
- The Law of the Republic of Tajikistan “On the Standard Law Acts” (from May 30, 2017, #731);
- The Law of the Republic of Tajikistan “On Technological Park”;
- The Law of the Republic of Tajikistan “On the parents’ responsibility in educating and upbringing of child”;
- The University Charter;
- The regulation of the enrollees’ addition to the Higher Professional Institutions;
- The regulation of the internal routines of the University;
- The assigned instructions;
- The methods of the use of technology of the distance education in the Higher, Secondary educational institutions and the extra – curricular professional education at the Republic of Tajikistan;
- The demand of giving permission during the organization of the educational process by the use of the distance technology on the basis of the educational programs of the High Schools’ education of the Republic of Tajikistan;
- The methodological instruction on organization of conducting self –attestation of the secondary, higher and after High School professional educational institutions;
- The manual of the Academic Council of the institution of the Higher Professional Education of the Republic of Tajikistan;
- The manual of the Personnel Department of the institution of the Higher Professional Education of the Republic of Tajikistan;
- Regulation of operating Department of Higher Education Institutions of the Republic of Tajikistan;
- Regulation of educational and advisory points of Higher Education Institutions of the Republic of Tajikistan ( branches, faculty, subdivisions);
- “Regulation of graduations”( 29.08 2015; №21/3);
- Exemplary regulation of faculty of Higher Education Institutions of the Republic of Tajikistan;
- Regulation of Council of Scientists of faculty of Higher Education Institutions of the Republic of Tajikistan;
- Regulation of Department of Higher Education Institutions of the Republic of Tajikistan;
- Regulation of training of Higher Education Institutions of the Republic of Tajikistan;

- Regulation of academic leave of Education Institutions of the Republic of Tajikistan;
- Regulation of taking extra education after Higher Education Institutions of the Republic of Tajikistan;
- Regulation of exception, restore and transfer of students of Higher Education Institutions of the Republic of Tajikistan;
- Regulation of state examination Commission Higher Education Institutions of the Republic of Tajikistan;
- Regulation of ordering of conferring a scientific degree of teaching staff of Higher Education Institutions and after Higher Education Institutions of the Republic of Tajikistan;
- Regulation of bachelor;
- Regulation of Magistracy;
- Regulation of Specialists;
- Regulation of Doctor PhD;
- Regulation of transferring students from of Higher Education Institutions of the Republic of Tajikistan from contractual groups to free of charge groups;
- Regulation of appointment and payment of grant of students of Secondary Educational Institutions and Higher Education Institutions of the Republic of Tajikistan;
- Example of catalog of documents of University;
- Regulation of taking place in delegation of professors and teachers of Higher Education Institutions of the Republic of Tajikistan;
- Regulation of getting ready the specialists with Higher Educations and Secondary Education Institution by the way of contract;
- Regulation of Security services of University;
- Regulation of teachers' certification and steering delegation of Higher Education Institutions of the Republic of Tajikistan;
- Regulation of Second Higher Education;
- Instruction of Educational loading of teachers' delegation of Higher Education Institutions of the Republic of Tajikistan;
- The procedure and giving marks of professors and teachers' delegation of Higher Education Institutions of the Republic of Tajikistan;
- Instruction of rector's staff of Higher Education Institutions of the Republic of Tajikistan;
- Instruction of pro-rector's staff of Education and the Department of Educational quality;
- Instruction of pro-rector on Innovation and Educational Technologies.
- Job instruction of vice-rector on educational part;
- Job instruction of vice-rector on foreign relations and social affairs;
- Job instruction of dean of the faculty;
- Job instruction of deputy dean of the faculty on academic affairs;
- Job instruction of deputy dean of the faculty on educational part;

- Job instruction of deputy dean of the faculty on science and adaptation;
- Job instruction of deputy dean of the faculty for distance and extramural studies;
- Job instruction of record keeper of the faculty;
- Instruction of job for preparation of the teaching load of higher professional educational institutions of the Republic of Tajikistan;
- Instruction for providing reference about the results of the rules on admission of students in Higher Educational Institutions of the Republic according by the quotas of the President of the Republic of Tajikistan;
- The concept of development of professional education in the Republic of Tajikistan;
- State Program for Innovative Development of the Republic of Tajikistan in 2011-2020; Model Charter on the awarding of honorary titles "Honorary Doctor" and "Honorary Professor".
- Charter of management of scientific works of students, scientific works of baccalaureate, masters and specialists in higher professional educational institutions of the Republic of Tajikistan;
- Charter of management (consultation) of scientific works - external PhD students' works, PhD students works and doctoral candidate's works of higher professional educational institutions of the Republic of Tajikistan;
- Model Charter of scientific research works of students of higher professional educational institutions of the Republic of Tajikistan;
- Charter on scientific research works of higher professional educational institutions;
- Charter of Competition of Young scientists "Best inventor;
- Model Charter on organization and activity of Technological parks of higher professional educational and scientific institutions in the field of education;
- Education Quality Management Program in higher professional educational institutions of the Republic of Tajikistan;
- Charter of appointment and dismissal of vice-rectors, heads of departments, departments and sectors of higher professional educational and postgraduate institutions;
- "Charter on holding the posts of professors and teachers of higher professional educational institutions on competition basis;
- Charter on Final qualification works;
- Charter of academic leave of students of higher professional educational institutions of the Republic of Tajikistan";
- Charter "On innovative activities in higher professional educational institutions of the Republic of Tajikistan";
- Model Charter on practice of the students of higher professional educational

- institutions of the Republic of Tajikistan;
- Charter of curators' council of higher professional educational institutions of the Republic of Tajikistan;
  - An instruction on a procedure for calculating the cost of an education in educational institutions of the Republic of Tajikistan by the contract;
  - - Instruction on the procedure for issuing diplomas to graduates who have been educated at the expense of the state budget in the institutions of higher and secondary vocational education of the republic;
  - - The Regulation on the Service for Student Safety of Higher Educational Institutions of the Republic of Tajikistan;
  - -Credit Regulations of Higher Education Institutions of the Republic of Tajikistan.
  - - Regulation of the Student Council The institution of higher professional education in the Republic of Tajikistan;
  - Regulation of distance education students' distance learning institution of the Republic of Tajikistan;
  - -Instruction on conducting examinations and examinations in institutions of higher education in the Republic of Tajikistan;
  - Provision of distribution and employment of young professionals who graduated from secondary and higher vocational education institutions.

**Charter of State Educational Institution "Technological University of Tajikistan" is considered and adopted at the meeting of the Scientific Council of the Technological University of Tajikistan, February 25, 2019.**

**The head of Scientific Council**

**Amonzoda I.T.**

**Оинномаи муассисаи давлатии таълимии “Донишгоҳи технологияи Тоҷикистон” дар ҷаласаи Шӯрои олимони Донишгоҳи технологияи Тоҷикистон “25” феввали соли 2019 (суратҷаласаи № 07) муҳокима ва қабул карда шудааст.**

**Раиси Шӯрои олимони**



**Амонзода И.Т.**



**THE MINISTRY OF INDUSTRY AND  
NEW TECHNOLOGIES OF THE REPUBLIC OF TAJIKISTAN**

**ORDER**

From 08 August, 2019 # 46

Dushanbe city

**On the approving of the Charter of the State Educational Institution "Technological University of Tajikistan"**

Considering improvement and bring into accord with the current legislation of the Republic of Tajikistan the Charter of the State educational institution "Technological University of Tajikistan" with access to the paragraph 2, paragraph 9 of the Regulations of the Ministry of Industry and New Technologies of the Republic of Tajikistan.

**I ORDER:**

- 1 To approve the Charter of the State educational institution of the Technological University of Tajikistan in new edition.
- 2 Management of the Technological University of Tajikistan is instructed to take necessary measures for state registration in accordance with the Law of the Republic of Tajikistan "On state registration of legal entities and individual entrepreneurs".
- 3 From the moment of state registration of the new Charter, order of the Ministry of Industry and New Technologies of the Republic of Tajikistan from May 19, 2014 to approve the Charter of State Educational Institution "Technology University of Tajikistan".
4. To control over the execution of this order shall be entrusted to Salihzoda U.A. deputy Minister of Industry and New Technologies.

**Minister**

**Z. Fayzullozoda**

**THE MINISTRY OF INDUSTRY AND  
NEW TECHNOLOGIES OF THE REPUBLIC OF TAJIKISTAN  
TECHNOLOGICAL UNIVERSITY OF TAJIKISTAN**

**ORDER**

**# 72/HU**

From 31 August, 2019

Dushanbe city

On realization of Charter of the University

Using chapter 6, paragraph 121 of the Charter of the University

**I ORDER:**

**B.1.**

Charter of educational institution "Technological University of Tajikistan" in new edition, related to implementation of the order of the Ministry of Industry and New Technologies of the Republic of Tajikistan from August 28, 2019, with paragraph 2 of Item 9 The new Republic of Tajikistan is approved by the Minister of Industry and New Technologies of the Republic of Tajikistan from September 1, 2019

**B. 2.**

According to the order of the Ministry of Industry and New Technologies of the Republic of Tajikistan from August 28, 2019 the Charter of the educational institution "Technology University of Tajikistan", approved by the order of the Ministry of Industry and New Technologies of the Republic of Tajikistan from May 19, 2014 to silence.

Base: Order of the Ministry of Industry and New Technologies of the Republic of Tajikistan, August 28, 2019 and the University Rector visa.

**RECTOR**

**AMONZODA I.T.**

**Confirmed with:**

*Vice-Rector on studies and management  
of the quality of education*

*Lawyer*